

BOROUGH OF JEFFERSON HILLS COUNCIL
REGULAR VOTING MEETING – MONDAY, MARCH 13, 2023, 7:00PM
Regular Meeting 3/13/2023

AGENDA

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Report from Borough Boards and Commissions
5. Borough Resident/Taxpayer Comments on Agenda Items
6. Motion to approve the monthly bills
7. Motion to approve the monthly payroll
8. Motion to approve minutes of agenda meeting February 8, 2023
9. Motion to approve minutes of regular meeting February 13, 2023
10. Motion to approve the permanent appointment of Officer Jacob Moldovan as a full-time police officer of the Jefferson Hills Police Department after successful completion of a 12-month probationary period per the Borough of Jefferson Hills Civil Service Rules and Regulations, Section 3.20 “Probationary Period”
11. Motion to recognize Officer Anthony J. Perella on his retirement following his 25 years of dedicated service to the Jefferson Hills Police Department and the Borough of Jefferson Hills
12. Motion to hire _____ for the at-will Community Relations Coordinator position for full-time employment with the Borough of Jefferson Hills
13. Motion to adopt the Borough of Jefferson Hills “Emergency Operations Plan”
14. Motion to award contract for Professional Auditing Services for fiscal years ending 2022, 2023, 2024, and 2025 to _____
15. Motion to approve temporary maintenance contract with ABM for temperature control in the Borough of Jefferson Hills Municipal Complex for the remainder of the 2023 budget year in the amount of \$1,653.82 per month
16. Motion to approve agreement for an on-site “pay by card” machine for a term of 3 years with no recurring fees to the Borough
17. Motion to approve the purchase of the Escrow Module for Edmunds in the amount of \$4,500.00 for licensing, \$1,500.00 for conversion, and an annual maintenance fee of \$1,100.00 totaling \$7,100.00
18. Motion to purchase RAVE Mobile Safety, as the Emergency Notification System for the Borough of Jefferson Hills, as recommended by the Jefferson Hills Public Safety Committee, for a three-year contract payable in the following increments: year 2023 in the amount of \$5,200.00 (this includes a one-time setup fee of \$1,000.00), and each subsequent year in the amount of \$4,200.00, for a total cost of \$13,600.00
19. Motion to purchase an optional PANIC BUTTON Application from RAVE Mobile Safety which would work in conjunction with the Emergency Notification System as a one-push emergency activation and notification system for Borough employees as recommended by the Jefferson Hills Public Safety Committee at an additional cost of \$2,500.00 per year for a total three-year cost of \$7,500.00
20. Motion to instruct the Borough Manager and the Solicitor to review the Sign Permit Policy and the Solicitation Permit Policy

21. Motion to adopt Resolution No. 07-2023 authorizing the proper Borough officials to submit the Grant Application for the Beedle Park Phase 3 Project to the Department of Conservation and Natural Resources (DCNR)
22. Motion to adopt Resolution No. 08-2023 for a Sewage Facilities Planning Module for the subdivision plan known as S-1-2023, Hidden Oaks at Jefferson
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24. Motion to approve SHACOG to award the bid of the CD 48-7.5 Andrew Reilly Park ADA upgrades Phase 4 project to Nick Pollice Plumbing & Construction, LLC in the amount of \$53,360.00 subject to a satisfactory reference check.
25. Motion to approve Application for Payment No. 1 from State Pipe Services, Inc. in the amount of \$46,879.20 for work completed on the Joint Municipal SHACOG O&M CCTV – Year 12 Project, subject to the receipt of an invoice from SHACOG
26. Motion to approve Work Authorization dated March 1, 2023, from Gateway Engineers, Inc. for the 2023 MS4 Program in the amount not to exceed \$25,000.00
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30. Motion to approve the street opening permit request by Pennsylvania American Water Company to install a new water main on Waterman Road, 2,300' length by 2' width
31. Motion to approve the street opening permit request by Pennsylvania American Water Company to install a new water main on Springhouse Drive, 1,760' length by 2' width
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34. General Business
35. Adjournment

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BOROUGH OF JEFFERSON HILLS COUNCIL
REGULAR VOTING MEETING – MONDAY, MARCH 13, 2023, 7:00PM
Regular Meeting 3/13/2023

AGENDA

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Report from Borough Boards and Commissions
5. Borough Resident/Taxpayer Comments on Agenda Items
6. Motion to approve the monthly bills
7. Motion to approve the monthly payroll
8. Motion to approve minutes of agenda meeting February 8, 2023
9. Motion to approve minutes of regular meeting February 13, 2023
10. Motion to approve the permanent appointment of Officer Jacob Moldovan as a full-time police officer of the Jefferson Hills Police Department after successful completion of a 12-month probationary period per the Borough of Jefferson Hills Civil Service Rules and Regulations, Section 3.20 “Probationary Period”
11. Motion to recognize Officer Anthony J. Perella on his retirement following his 25 years of dedicated service to the Jefferson Hills Police Department and the Borough of Jefferson Hills
12. Motion to hire _____ for the at-will Community Relations Coordinator position for full-time employment with the Borough of Jefferson Hills
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30. Motion to approve the street opening permit request by Pennsylvania American Water Company to install a new water main on Waterman Road, 2,300' length by 2' width
31. Motion to approve the street opening permit request by Pennsylvania American Water Company to install a new water main on Springhouse Drive, 1,760' length by 2' width
32. Borough Resident/Taxpayer Comments on Non-Agenda Items
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34. General Business
35. Adjournment

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BOROUGH OF JEFFERSON HILLS COUNCIL
REGULAR VOTING MEETING – MONDAY, MARCH 13, 2023, 7:00PM
Regular Meeting 3/13/2023

AGENDA

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Report from Borough Boards and Commissions
5. Borough Resident/Taxpayer Comments on Agenda Items
6. Motion to approve the monthly bills
7. Motion to approve the monthly payroll
8. Motion to approve minutes of agenda meeting February 8, 2023
9. Motion to approve minutes of regular meeting February 13, 2023
10. Motion to approve the permanent appointment of Officer Jacob Moldovan as a full-time police officer of the Jefferson Hills Police Department after successful completion of a 12-month probationary period per the Borough of Jefferson Hills Civil Service Rules and Regulations, Section 3.20 “Probationary Period”
11. Motion to recognize Officer Anthony J. Perella on his retirement following his 25 years of dedicated service to the Jefferson Hills Police Department and the Borough of Jefferson Hills
12. Motion to hire _____ for the at-will Community Relations Coordinator position for full-time employment with the Borough of Jefferson Hills
13. Motion to adopt the Borough of Jefferson Hills “Emergency Operations Plan”
14. Motion to award contract for Professional Auditing Services for fiscal years ending 2022, 2023, 2024, and 2025 to _____
15. Motion to approve temporary maintenance contract with ABM for temperature control in the Borough of Jefferson Hills Municipal Complex for the remainder of the 2023 budget year in the amount of \$1,653.82 per month
16. Motion to approve agreement for an on-site “pay by card” machine for a term of 3 years with no recurring fees to the Borough
17. Motion to approve the purchase of the Escrow Module for Edmunds in the amount of \$4,500.00 for licensing, \$1,500.00 for conversion, and an annual maintenance fee of \$1,100.00 totaling \$7,100.00
18. Motion to purchase RAVE Mobile Safety, as the Emergency Notification System for the Borough of Jefferson Hills, as recommended by the Jefferson Hills Public Safety Committee, for a three-year contract payable in the following increments: year 2023 in the amount of \$5,200.00 (this includes a one-time setup fee of \$1,000.00), and each subsequent year in the amount of \$4,200.00, for a total cost of \$13,600.00
19. Motion to purchase an optional PANIC BUTTON Application from RAVE Mobile Safety which would work in conjunction with the Emergency Notification System as a one-push emergency activation and notification system for Borough employees as recommended by the Jefferson Hills Public Safety Committee at an additional cost of \$2,500.00 per year for a total three-year cost of \$7,500.00
20. Motion to instruct the Borough Manager and the Solicitor to review the Sign Permit Policy and the Solicitation Permit Policy

21. Motion to adopt Resolution No. 07-2023 authorizing the proper Borough officials to submit the Grant Application for the Beedle Park Phase 3 Project to the Department of Conservation and Natural Resources (DCNR)
22. Motion to adopt Resolution No. 08-2023 for a Sewage Facilities Planning Module for the subdivision plan known as S-1-2023, Hidden Oaks at Jefferson
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24. Motion to approve SHACOG to award the bid of the CD 48-7.5 Andrew Reilly Park ADA upgrades Phase 4 project to Nick Pollice Plumbing & Construction, LLC in the amount of \$53,360.00 subject to a satisfactory reference check.
25. Motion to approve Application for Payment No. 1 from State Pipe Services, Inc. in the amount of \$46,879.20 for work completed on the Joint Municipal SHACOG O&M CCTV – Year 12 Project, subject to the receipt of an invoice from SHACOG
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